SPRINGSURE STATE SCHOOL
INFORMATION & COMMUNICATION TECHNOLOGY
ACCEPTABLE USE AGREEMENT – YEARS 4 - 10

Student
I understand that the use of information and Communication Technology resources at Springsure State School is a privilege, which involves the acceptance of certain responsibilities. I understand and agree to the following:

1. Information and communication Technology (ICT) includes computers, printers, scanners, digital cameras, Internet and email facilities, and other associated electronic and mechanical hardware and software.
2. I will not use ICT resources to access, copy or distribute any material that is controversial, inappropriate or offensive. I will immediately report accidental access to such material. I understand that the system administrator can track and view my computer files, emails and Internet use.
3. I will not download or install any software without the permission of my teacher or the HOD.
4. I will not access the control panel, or make any changes to settings passwords or configurations, without prior approval.
5. I will not directly access the computer file system, or move or delete any files, without prior approval.
6. I will treat all items of ICT resources with respect, making sure that I use them for appropriate learning tasks.
7. I will be considerate of other users. I will respect their privacy, and not seek access to files or messages intended for, or belonging to, others.
8. I will not use ICT resources to access, copy or distribute any material that is controversial, inappropriate or offensive. I will immediately report accidental access to such material. I understand that the system administrator can track and view my computer files, emails and Internet use.
9. I will not be involved with electronic or physical vandalism.
10. I will immediately report any damage, errors or faults with ICT resources.
11. I will not reveal my personal address or phone numbers, or those of other students or staff, in any electronic communications.
12. I accept that breaching this agreement will result in me losing access to ICT resources temporarily or permanently, depending on the seriousness of the offence. For more serious matters, further disciplinary action may be taken.
13. I will not bring Springsure State School or any member of the school community into disrepute in any way.

________________________________________ (Students name)
________________________________________ (Students signature)

Parent or guardian

I understand that the Internet can provide students with valuable learning experiences.

I also understand that it gives access to information on computers around the world, that the school cannot control what is on those computers; and that a very small part of that information can be illegal, dangerous or offensive.

I accept that, while teachers will always exercise their duty of care, protection against exposure to harmful information should depend finally upon responsible use by students.

I believe _________________________________ (Name of student) understands this responsibility, and I hereby give my permission for him/her to access the Internet under the school rules. I understand that students breaking these rules will be subject to appropriate action by the school. This may include loss of Internet access for some time.

This agreement is valid for the duration of the current year at Springsure State School unless the school is notified in writing of any changes.

________________________________________ (Parent/Guardians name)
________________________________________ (Parent/Guardians signature)  _________________(Date)

Parents/Guardians

I have read the above agreement, and I:

1. give permission for my child to access, produce and communicate information on the Internet, and
2. understand that my child’s computer files and Internet and email usage will be checked by the system administrator.
3. I believe that my son/daughter understands this responsibility.

________________________________________ (Parent Name)
________________________________________ (Parent/Guardian signature)  _________________(Date)

The Department of Education is collecting the information on this form for the purpose of school enrolment and student management. Personal information collected by the Department is protected by the Queensland Government’s Information Standards of Information Privacy.

However, in accordance with Information Sharing Protocols and Memoranda of Understanding, some of this information may be passed on to government agencies. Some of these State government agencies include Queensland Health, Queensland Transport, Queensland Police Service and Department of Families. The Commonwealth Government, through Centrelink, may require information for matching purposes in relation to the payment of study assistance benefits to some students.

Personal information on the enrolment form can be disclosed to other third parties without the individual’s consent where authorised or required by law.

It is important that information held by Education Queensland is accurate, up to date and complete.

For a more detailed explanation on privacy, or the handling of personal information, please contact Education Queensland’s privacy contact office, on (07) 32170140 or InformationPrivacy@qed.qld.gov.au.

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